

# MADANI SCHOOLS FEDERATION

Honesty | Excellence | Accountability | Respect | Teamwork



## ADMISSION APPLICATION FOR MADANI GIRLS SCHOOL

Thank you for showing an interest in Madani Girls School.

To apply for a place at Madani Girls School, you will need to complete an application for a secondary school place through Leicester City Council (or your own Local Authority if you live outside of Leicester). You will be given the option to choose four school preferences. In addition to selecting Madani Girls School as one of your preferences, you are **strongly encouraged** to choose three other schools.

You are also required to complete a Supplementary Information Form (SIF) for Madani Girls School. A Supplementary Information Form should be completed for ALL applicants, **even for those children who have a sibling currently attending Madani Girls School or the co-located boys school**. The Supplementary Information Form can be obtained from the school office or can be downloaded from the school's website or the Local Authority website.

Your completed Supplementary Information Form must be received by the school on or before the deadline of **4pm on Monday 31<sup>st</sup> October 2022**. Supplementary Information Forms submitted after **4pm on Monday 31<sup>st</sup> October 2022** at Madani Girls School will be classified as late. Applications submitted to the Local Authority after **Monday 31<sup>st</sup> October 2022** will be classified as **LATE**.

All applications will be processed and allocated according to our published oversubscription criteria (please see Madani Girls School Admissions Arrangements 2023-24).

It is the responsibility of the parent/carer to ensure that the Supplementary Information Form is received at the school office. Upon receiving your Supplementary Information Form, you will be issued with a receipt. The school office is open 8.30am – 2.30pm and 3.00pm-3.30pm Monday to Friday. The school office will be closed for the October half term from Monday 17<sup>th</sup> October 2022 to Friday 21<sup>st</sup> October 2022. The school cannot take responsibility for application forms that are misplaced/lost by parent representatives, or responsibility for application forms that are lost in the post.

### COVID-19

In the event of any COVID-19 related issues, please ensure you provide the details of the Imam / Mosque in Section 2 and Headteacher / Principal of Madrasah in Section 3. The school reserves the right to verify the accuracy of the information provided in all sections of this form. If it is subsequently discovered that a place has been offered on the basis of inaccurate or false information, the place may be withdrawn.

Completed Supplementary Information Forms can be returned online at [admissions@madani.leicester.sch.uk](mailto:admissions@madani.leicester.sch.uk)

Application Form/s	Obtained from	Return to	Deadline
Secondary school online admission application	Obtained from Leicester City Council website <a href="http://www.leicester.gov.uk">www.leicester.gov.uk</a>	Complete online	31 <sup>st</sup> October 2022 (11.59pm)
Madani Girls School Supplementary Information Form	Obtained from: <ul style="list-style-type: none"><li>LCC website <a href="http://www.leicester.gov.uk">www.leicester.gov.uk</a></li><li>Madani Schools website <a href="http://www.madani.leicester.sch.uk">www.madani.leicester.sch.uk</a></li><li>Madani Schools office</li></ul>	By hand to: Madani School office  By email to: <a href="mailto:admissions@madani.leicester.sch.uk">admissions@madani.leicester.sch.uk</a>	31 <sup>st</sup> October 2022 (4.00pm)



Head of Schools Mr Riyaz Laher | Deputy Head Mr N Khan | Business Manager Ms N Radford

Tel: 0116 249 8080 | Fax: 0116 273 5647 | Email: [office@madani.leicester.sch.uk](mailto:office@madani.leicester.sch.uk) | [www.madani.leicester.sch.uk](http://www.madani.leicester.sch.uk) | @madanischools

Madani Schools Federation, Evington Valley Road, Leicester LE5 5LL